

Manual 4

Norms set for the discharge of functions

[Section 4 (1) (b)(iv)]

S. No.	Activity	Time Frame/Norm	Remarks
1.	Diary of letter	5 minutes per letter	----
2.	Dispatch of letter	5 minutes per letter	----
3.	Typing job	20 pages per day	----
4.	Issue of Loan application	online	----
5.	Acceptance of Loan application	online	----

1) Prime Minister's Employment Generation Programme (PMEGP) :

S. No.	Activities	Time framed
1.	The applications are received on PMEGP E-Portal. Received applications are scrutinized at the level of the office of the Board. Thereafter, the cases will be forwarded to the Bank for their consideration and final decision (sanction).	05 days