

DELHI KHADI & VILLAGE INDUSTRIES BOARD

(Govt. of NCT of Delhi)

Udyog Sadan, 2nd Floor, 419 -F.I.E., Patparganj, Delhi- 92

File No.: F-11/(3)/DKVIB/HOO/2011-12/

Dated:

OFFICE ORDER

In supersession of all earlier orders, the work distribution between both the Dy. Directors with immediate effect keeping in view A.R. Report are as below:-

1. Sh. N.R.Narain(DANICS)
Dy. Director (General) and also Head of Office
will look-after: Admn., Marketing, Vig., Store/Care- Taking, Publicity/
Publication, KVIC, Finance- Banking, Appellate Authority for RTI, Court Case
related with Services matters, Grievance.
2. Sh. R.R.Gupta
Dy. Director (Program)
Will look - after Loan Schemes of Delhi Govt. and KVIC, Recovery and Court
Cases related with Recoveries, RTI, organizing of Khadi & Village Industries
Exhibitions/Mela, opening of new outlets/shops

Each Dy. Director will be Link Officer to each other during OD/on
leave and only will take necessary action for urgent work.

The files /PUC will be put -up before the MD/HOD- Chairman through HOO
Dy. Director (General).

Anand Prakash
(Anand Prakash)

Managing Director, IAS

File No.: F-11/(3)/DKVIB/HOO/2011-12/ 11367

Dated: 28/3/12

Copy to:-

1. PA. to Hon'ble Chairman.
2. Dy. Director General/Program.
3. F.A - C.A
4. A.D., D.O. / A/c Corporation the web site of Board.
5. S.A/JLA.
6. Incharges of DKVIB Outlets at Udyog Sadan, Delhi Sec-2.
7. State Director, KVIC, New Delhi.
8. DCI(DKVIB) DCI(Admn- HOO)
9. Office Order File

Anand Prakash
(Anand Prakash)

Managing Director, IAS