

DELHI KHADI & VILLAGE INDUSTRIES BOARD

(Govt. of NCT of Delhi)

5th & 6th Floor, Nigam Bhawan (Old Hindu College), Kashmere Gate, Delhi-06

F. 3(19)/DKVIB/CT/2025-26 1536

Dated: 21/7/25

Minutes of the pre-bid meeting of Tender No. 1/DKVIB/2025-26/1170 dated 03.07.25 held on 18/07/2025 at 2.30 p.m. in the Conference Room of DKVI Board to celebrate National Handloom Day on 06th August, 2025 at The Ashok Hotel, Chanakya Puri, New Delhi.

The following candidates of the firms have attended the meeting: -

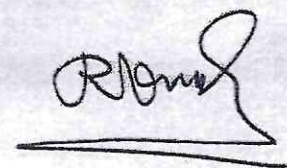
S.No.	Name of the Firm	Name of the candidates
1.	M/s Total Performance	Ms. Zoya
2.	M/s Vroy Creative Agency	Sh. Vijay Roy
3.	M/s Encom	Sh. Sandeep Chouhan
4.	M/s Event Feasta India-Pvt. Ltd.	Sh. Kuldeep Kajania
5.	M/s Prima Partners	Sh. Nishu Agarwal and Sh. Bittoo Singh
6.	M/s Eksaath Events (P) Ltd.	Sh. C.P. Srivastava

2. The following officers of DKVIB and non-official have attended the meeting: -

- (i) Sh. K. Mahesh, Managing Director
- (ii) Sh. Rajesh Kumar, FA & CAO
- (iii) Smt. Kanchan Bhatt, Asstt. Computer Programmer
- (iv) Sh. Sunil Kumar Premi, Supervisor
- (iv) Dr. Vijay Mathur, Director General & CEO (ATDC)
- (v) Sh. R.K. Bhatia

3. The list of firm's representatives/candidates attended the meeting is enclosed as "Annexure-A".

4. The meeting was chaired by the Managing Director, DKVIB, who welcomed all participating candidates and gave an overview of the tender scope and objectives. It was conveyed that the purpose of the pre-bid meeting was to clarify any doubts or concerns of the prospective bidders regarding the tender document and ensure a transparent fair bidding process.



5. It was informed to the candidates that the corrigendum related to the tender has already been uploaded on the website of DKVIB and e-procurement portal of GNCTD on 14.07.2025. The corrigendum was read out during the meeting and explained in detail. It was also informed that tender shall be accepted only through online mode via designated e-procurement portal of GNCTD.

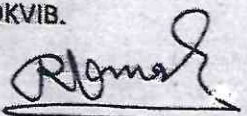
6. The query raised by Ms. Zoya of M/s Total Performance that the amount mentioned in tender is Rs. 26.00 lacs is without GST or not. It is clarified that the GST will be paid extra, as applicable, in accordance with the prevailing rules.

7. Another query raised by Sh. Vijay Roy of M/s Vroy Creative Agency about the terms and conditions of the payment. It is clarified that as per provision of GFR 172, advance payment up to 30% can be released against submission of a valid Bank Guarantee. The balance payment shall be made within 45 days of submission of the final bill.

8. Further, it is also clarified to all that a valid MSME certificate must be uploaded on or before 23.07.2025. The power point presentation (PPT) shall be made by the technically qualified and eligible bidder for finalization of technical bid on 25.07.2025 at 11.00 AM, and financial Bid shall be opened immediately thereafter.

9. All queries were resolved to the satisfaction of candidates. The candidates appreciated transparency and clarity. They were once again remind to submit complete documents online only and adhere to deadline of 3.00 p.m. on 23.07.2025.

The meeting ended with the vote of thanks by the Managing Director, DKVIB.


(RAJESH KUMAR)
FA/HOO

Copy to:

ACP with the directions to be uploaded on the website of DKVIB and e-procurement portal of GNCTD.